

SOUTH FORK WATER BOARD
MINUTES OF BOARD MEETING
May 22, 2019

Board Members Present: Dan Holladay, Oregon City Mayor, Chair
Rocky Smith, Oregon City Commissioner
Bill Relyea, West Linn Councilor
Frank O'Donnell, Oregon City Commissioner
Richard Sakelik, West Linn Councilor

Board Members Excused: Russ Axelrod, West Linn Mayor, Vice Chair

Staff Present: John Collins, SFWB General Manager
Christopher Crean, SFWB Legal Counsel
Wyatt Parno, OC/SFWB Finance Director
Kim Brown, SFWB

Others Present: Alice Richmond, West Linn Resident

General Board Meeting

(1) **Call to Order**

Chair Holladay called the meeting of the South Fork Water Board to order at 6:00 pm.

(2) **Public Comments**

Alice Richmond said there were new members on the Utility Advisory Board (UAB) and she requested a tour of SFWB to give them a better understanding about water and what South Fork does.

John Collins, General Manager, responded that the UAB was welcome to hold a meeting at South Fork, as it did each year. SFWB would provide pizza and its operations would also be explained.

(3) **Consent Agenda**

(A) Approval of the Minutes of the February 27, 2019 Board Meeting.

Board Member Sakelik moved to approve the Consent Agenda. Board Member Smith seconded the motion, which passed unanimously.

(4) **Public Hearing – Resolution 19-01
Discussion and Adoption of Approved 2019-2021 Biennial Budget**

Chair Holladay opened the public hearing at 6:02 and called for public comment. Seeing none, he closed 6:02 pm.

John Collins, General Manager, noted the Budget Committee had met on April 24, 2019 and gave a brief report on the FY 2019-2021 Biennial Budget.

Board Member Relyea moved to approve Resolution 19-01. Board Member O'Donnell seconded the motion, which passed unanimously.

(5) **Business from the Manager**

1) Clackamas River Water Providers Presentation in June 2019

John Collins, General Manager, described the SFWB's partnership with the Clackamas River Water (CRW) Providers, noting that its work had saved SFWB more than \$1 million in the last decade. In June, Kim Swan would be presenting joint messaging language to be used by all the utilities about water conservation, cyanotoxins, testing, etc. The presentation had been postponed until June because he wanted to make sure SFWB's water rights position would not be compromised.

2) Location of Emergency Water Treatment Trailer in West Linn

John Collins, General Manager, announced that funds had been appropriated for a water treatment trailer, which would be kept in West Linn. However, West Linn's Public Works Department did not have enough room. Vice Chair Axelrod had said there might be room at the fire station. He asked the Board members representing West Linn for input and ideas on where the trailer and some accompanying pallets might be stored.

Board Member Sakelik suggested the trailer be moved around city for people to see and learn about it, starting at City Hall.

General Manager Collins noted the trailer was not easy to open up for display. Staff are currently figuring out the logistics and costs for exhibiting the trailer at events. In response to Chair Holladay's question in the May 2019 minutes about whether South Fork had the chemicals to operate the trailer, he explained SFWB only lacked chlorine. Initially, the assumption was that South Fork would use its chlorine from the plant, but in an emergency, that chlorine might not be accessible where needed. Staff had issued a purchase order for the chlorine product, specifically for the trailer.

Board Member Relyea asked if SFWB would be able to draw water out of the Tualatin River in an emergency.

General Manager Collins confirmed water could be drawn from any river because the trailers are designed to be used in the worst case scenarios or state of emergency when other plants along the river would most likely be down. It would not be a problem to go from collectively drawing 12 to 80 million gallons a day from the river to the smaller amounts being drawn by the trailer. The system could effectively treat water that did not look like a good choice, so identifying a water source would not be a problem either.

Board Member Relyea suggested SFWB begin an internal discussion about permanently housing a trailer as a contingency in the Emergency Management Plan.

Chair Holladay confirmed the City of Oregon City had plenty of space for the trailer.

General Manager Collins stated people were excited to learn about having the emergency trailer. He briefly reviewed the history of the grant funding for the trailers, noting SFWB was able to get two trailers for half price. The second trailer would look the same as the first..

The trailers would be included in the inventory for the mutual aid and sharing agreement for emergencies of which South Fork was a partner, and identified as an asset for the Regional Water Providers, which would be beneficial for future grant requests.

(6) **Business from the Board**

There was none.

(7) **Executive Session –Adjourn regular meeting and convene Executive Session if needed.**

The May 22, 2019 regular meeting was recessed at 6:17 pm to convene the Executive Session.

A. To consider information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2)(f).

B. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660 (2)(h).

(8) **Reconvene Regular Meeting if needed to take any action necessary as determined in Executive Session.**

No additional action was necessary, so the regular meeting was not reconvened.

Respectfully Submitted,

By Paula Pinyerd, ABC Transcription Services, Inc.
for John Collins, SFWB General Manager