

SOUTH FORK WATER BOARD  
MINUTES OF BOARD MEETING  
**January 14, 2010**

Board Members Present: Alice Norris, Oregon City Mayor, Vice-Chair  
Jody Carson, West Linn Councilor  
Daphne Wuest, Oregon City Commissioner  
Scott Burgess, West Linn Councilor  
Rocky Smith, Oregon City Commissioner

Board Members Absent: Patti Galle, West Linn Mayor, Chair

Staff Present: John Collins, SFWB General Manager

Others Present: Laura Schroeder, South Fork Attorney, Schroeder Law Offices  
Alice Richmond, West Linn Resident  
Janelle Sisson, Gladstone Resident

**6:00 P.M. Work Session**

1. SFWB Master Plan Update Work Session and Presentation (See Work Session Agenda)

**7:00 P.M. General Board Meeting**

**(1) Call to Order**

**Vice Chair Norris** called the meeting of the South Fork Water Board to order at 7:21 p.m.

**(2) Public Comments**

**Alice Richmond, West Linn Resident** commented that she hoped for a good 2010 and that the dollar would increase in value. She liked the work session that was held, and was glad that the SFWB Master Plan accommodated future technological advances. She had seen many a great many changes over the last 80 years, and planning for the future should be a provision in any plan. Doing so made her more comfortable about the future.

**(3) Consent Agenda**

(A). Approval of the Minutes of the December 10, 2009 Board Meeting

**Board Member Carson moved to approve the Consent Agenda. Board Member Burgess seconded the motion, which passed 4 to 0 to 1 with Board Member Smith abstaining.**

**(4) Election of Chair and Vice Chair for 2010**

**Board Member Carson nominated Mayor Alice Norris as the South Fork Water Board Chair for 2010, and Mayor Patti Galle as the South Fork Water Board Vice Chair for 2010. The nomination was seconded by Board Member Smith and passed unanimously.**

(5) **Business from the Manager**

1) Cell phone Stipend for SFWB Staff

**John Collins, SFWB General Manager**, stated that South Fork operators' current pagers were not compatible system with the anticipated alarm system upgrade. South Fork had the option to supply operators with data-based phones, enabling them to see what alarms were triggered, etc. or, because most operators had their own cell phones, pay a \$50 stipend to those employees and require they have a phone and data package compatible with the alarm system, which seemed easier and more cost efficient. Six operational staff members would need the phones. Also, the state was allowing South Fork to expand its on-call personnel rotation to include Grade 2 operators, who must be able to reach Grade 3 or higher personnel should an operational protocol issue arise during South Fork's 24/7 operation. Those on-call could just check out a phone, but then the new computer auto dialer would have to be reprogrammed with the on-call employee's name and number each time. Having cell phone accessibility for everyone seemed to be an easier option than having the on-call person call needed employees from a phone list. The stipend would be expensed from the budgeted phone service line item. Some phones do not accept data packages, which would require some operators to get new phones. If they preferred to keep and not upgrade their own phone, one of South Fork current phones could be used, but having the current three or four phones would no longer be necessary. He wanted to offer the stipend as an option. Certain criteria would be required of those receiving the stipend, such as using a certain provider to ensure adequate coverage.

**Laura Schroeder, South Fork Attorney** noted that some personnel privacy issues might exist regarding cell phones paid for by employers. She suggested talking with an HR person at SDAO about possible contracts to waive privacy regarding access to numbers, etc.

**Mr. Collins** added that the City of Oregon City offered phones/stipends to employees, as did West Linn when he checked a few years ago, so such arrangements were not unusual. Oak Lodge Water Board supplied everyone with a Nextel phone and employees itemized and then paid for their portion of the bill.

**Board Member Burgess moved to approve the cell phone stipend for SFWB Staff. Board Member Wuest seconded the motion, which passed unanimously.**

2) Annual SDAO Conference (Seaside, OR)

**John Collins, SFWB General Manager**, distributed a brochure about the SDAO Conference to be held February 5-7 and noted that registration deadlines had been extended. The SDAO Conference offered great classes for elected officials and was especially good for newer board members because board members' responsibilities were addressed. He encouraged SFWB Members to attend.

3) AWWA Annual Conference & Exposition (ACE) for 2010 (Chicago, IL)

**John Collins, SFWB General Manager**, distributed a brochure regarding the AWWA Conference in Chicago, and stated that although the budget for board training had been cut, funds were available for one, possibly two, board members to attend the conference. He said he would secure hotel reservations for the conference, noting they could be

anceled without financial obligation. Vice Chair Galle and Board Members Burgess and Wuest had expressed interest in attending.

**(6) Business from the Board**

There was none.

**(7) Executive Session –Adjourn regular meeting and convene Executive Session.**

The December 10, 2009 regular meeting of the South Fork Water Board adjourned at 7:35 p.m. and the Board convened its Executive Session.

- (A) To consider information or records that are exempt by law from public inspection pursuant to ORS 192.660 (2)(f)
- (B) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pursuant to ORS 192.660 (2)(h).

Respectfully Submitted,

By Paula Pinyerd, ABC Transcription Services, Inc.  
for John Collins, SFWB General Manager